

Application for Transfer Certificate

To,
The Principal
MM School,
Vill: Nakti, Near Swami Vivekananda Airport
Raipur, C.G. 492001

Date: _____

Respected Sir/Mam,

I want my son/ daughter Miss/Mast _____ of
class _____ to continue his/her further studies in _____
School. I hereby request you to kindly issue the T.C. of my ward for further studies. The
approval letter of school is enclosed here with.

Signature

Parents Name: _____

Address : _____

Mobile No.: _____

Approval Letter

(To be filled by Principal of the school giving admission to the student)

We have a seat vacant to give admission to Miss/Master _____
in class _____. We are ready for the admission of the mentioned student.

Signature of Principal

Name of Principal: _____

Name of School: _____

Address of School: _____

Ph No.: _____

Stamp of School

For Office use only

The transfer certificate of Miss/Master _____
studying in class _____ has been issued on parents request on _____. It has been
sent to the prescribed school / handed over to parents, vide T.C. No. _____ .

Principal
MM School, Raipur, C.G.
CBSE Aff No.: 3330262